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Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 4 April 52

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FROM : [REDACTED]

SUBJECT: Weekly Report - 27 Mar. - 4 Apr. 52

1. Last week I attended the annual meeting of the Eastern Psychological Association held in Atlantic City, New Jersey. One of the most significant papers presented there was entitled "A Universal Criterion Rating Scale for the Validation of a Differential Aptitude Test Screening Battery" by Professors Viteles and Wilkinson. Their research was conducted for the Edison Electric Corporation. They found that a rating scale could be used as a practical, scientific criterion of job success. This finding is of interest to those of us in OTR who recommend the practicability of a rating scale technique as part of the PER for the Agency.

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2. During the past week we have spent some time revising evaluation procedures for the Russian courses at Georgetown. This was made necessary because [REDACTED] can no longer carry this responsibility. It has been arranged that a member of [REDACTED] staff will compile the Russian Evaluation Reports for signature by [REDACTED].

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3. The evaluation reports of the last UTG/A class have been compiled by [REDACTED] who has done a fine job with the assistance and tutoring of [REDACTED].

4. [REDACTED] has been fully cleared and he has been assigned, among other duties, the responsibility of working as an advisor on testing and evaluation problems to UTG/A.

5. A report entitled "Possible [REDACTED] Research Projects", dated April, was submitted to [REDACTED] and Col. Baird for consideration.

6. At present I am working on a functional statement for the combining of the Testing & Evaluation Division/OTR and the Testing Branch/Office of Personnel.

7. [REDACTED] a PT, has been somewhat concerned about his placement in the Agency. He asked to talk with me, after chatting with Dr. [REDACTED]. He was given assurance that his particular aptitudes and interests would be given important consideration in recommendations for his Agency placement upon completion of the course. He was fearful that he might get stuck in a desk or intellectual job for which he has no great aptitude and little interest. He seems suited for an administrative support or junior operational slot in an overseas area.

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8. The following were tested during the past week:

5 UTG/A-Russian students

4 P.T. applicants

2 P.T. students

3 students, Language Division

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